Business Analyst Certification

Start your Business Analyst Career with our 4-day Business Analyst Certification course. Our step-by-step curriculum covers the business analysis core concepts as applied in both traditional Waterfall and Agile based methodologies.

> Group classes in NYC and onsite training is available for this course.
> For more information, email contact@nyimtraining.com or visit:
> https://training-nyc.com/courses/business-analyst-certification

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Course Outline

Intro to Business Analysis

Introduction to Business Analysis
- What is Business Analysis
- Introduction to Software Development Lifecycle (SDLC)

Basic Concepts of Business Analysis
- Key Concepts in Business Analysis
- Project Kick-off

Requirements Gathering Techniques
- Needs Assessment Techniques
- Requirements Elicitation Techniques

Business Analyst Modeling

Introduction to Prototyping
Prototyping Techniques

Requirements Modellinig Techniques
- What is Modelling?
- Introduction to Unified Modelling Language (UML)

Business/Functional Requirements Document
Requirements Documentation

Business Analyst Tools

Quality Assurance for Business Analysts

- Overview of Software Quality Assurance
- Introduction to Software Testing Life Cycle (STLC)
- Role of BA in Testing
- Types of Testing Environment Levels
- Types of Functional Testing Methods
- Performance Testing (discussion based upon practical examples)

Testing Strategy
- Test Cases
- Defect Analysis and Reporting
- Overview of a Test Plan

BA Toolkit - Software Toolset for Business Analysts
- Tools for small to medium sized projects
- Tools for enterprise-wide large scale projects
- Links to Requirements Management Tools
- Top BA Resources and Websites
- **Class Exercise #3: Interactive discussion about common software tools used by Business Analysts)**

Other Activities and Project Management Touchpoints for Business Analysts
- Scrum Artefacts
- Work Breakdown Structure (WBS)
- Project Plan (Gantt Chart Example)
- Meeting Agenda, Minutes
- Status and Timesheet Reporting
- Release Notes, User Guides

Business Analyst Careers

BA Career Path
- What is the Business Analyst Career Path?
- Overview of IIBA
- IIBA Business Analyst Career Role Definitions
- BABOK Knowledge Areas
- Certification Levels
- ECBA Quiz **(Class Exercise #1: Class Quiz based upon ECBA Sample Questions)**
- ECBA Exam Preparation Guidelines

Resume Prepration Guide
- Key Concepts in Business Analysis
- Job Search Techniques and Practical Tips
- Breakdown of Sample Job Posting
- Resume Sample Layout
- Cover Letter Key Elements and Samples
- BA Soundbites for Recruiters
- Professional References

- Post Interview Thank you Letter
- Hands on help with resume preparation **(Class Exercise #2)**
- Compilation of Job Portfolio Samples based upon documents used in training

Interview Prepration Guide

- Field tested thorough and detailed interviewing techniques
- Interactive Q&A based format
- Handout: List of 50 common BA interview questions with suggested possible answers
- Conducting research about the company
- Workforce preparation and readiness assessment
- Mock interview